



EMPLOYMENT OPPORTUNITY

POSITION: Education Assistant
SALARY: \$30.73 per /hour
START DATE: Immediately

The Education Assistant works under the supervision of the Classroom Teacher and the direction of the School Principal to support the delivery of individualized education plans, promote student well-being, and contribute to a positive learning environment.

RESPONSIBILITIES:

- Support program delivery in collaboration with Special Education and Classroom Teachers
- Assist in integrating and implementing Individual Education Plans (IEPs)
- Maintain daily logs of student progress and communicate regularly with parents/guardians
- Contribute to diagnostic evaluations and participate in school activities and professional development
- Support students in developing social skills, daily routines, and physical functions
- Provide one-on-one assistance to students with physical disabilities
- Implement therapy programs (speech/language, physiotherapy, occupational therapy), behaviour modification, and life skills programs
- Assist with overall Special Education needs as required.

QUALIFICATIONS:

- Completion of one of the following (or willingness to begin): Developmental Services Worker (DSW), Early Childhood Education diploma, Native Classroom Assistant Program certificate, Education Support Worker diploma
- Knowledge of Discipline and Behaviour Theories.
- Demonstrated interest and ability in supporting children with special needs.
- Experience in childcare, classroom self-regulation, and social-emotional practices is an asset
- Experience working with Anishinabek learners in a culturally diverse community is an asset.
- Familiarity with restorative and neuro-diverse students will be an asset.
- Fluency in Anishinaabemowin language and knowledge of Anishinaabe culture and heritage are strong assets.
- Ability to perform physical tasks (e.g. lifting 30 lbs+).
- Must provide a cover letter, resume, and 3 work-related references.
- A current original vulnerable/criminal reference check is required upon offer of employment.

CLOSING: September 15, 2026 @ 2:00 p.m.

Interested applicants are invited to submit a cover letter, resume, and three current work-related references. A current Criminal Reference Check with Vulnerable Sector screening will be required upon offer of employment.

DIRECT APPLICATIONS TO:

“Education Assistant”
Wiikwemkoong Board of Education
34 Henry Street
Wikwemikong, ON P0P 2J0
Email: applications@wbe-education.ca
Tel: 705-859-3834

Preference will be given to Indigenous applicants. Self-identification is encouraged.